

VILLAGE OF HOMER
REQUEST FOR PUBLIC RECORD

Dept. _____

Request No. _____

Name (Please Print)

Address (In full - include zip code)

Phone

1. Please state the name of the public record you are searching for:

2. Do you wish to examine it or to receive a copy?

Examine _____ Receive a copy _____

Signature of requesting individual

Date

Office use:

Cost Assessment:

Mailing \$ _____

Labor \$ _____

(to nearest ¼ hr) \$ _____

Duplication \$ _____

Total due: \$ _____

Date: _____

Person receiving request